Welcome to Le Mans Université

My registration at Le Mans Université

- University accommodation: Cité Universitaire Vaurouzé
  → Upon arrival, I need to give the following to the CROUS administration:
    - CROUS accommodation form (available at International Welcome Office [BAI])
    - 2 passport-sized photographs
    - a copy of my passport + visa, or my EU identity card
    - accommodation insurance (obligatory)
  → I need to pay my first month's rent ($245) and my deposit ($270). The deposit will be returned to me if I leave my room in good condition.
  → I can then pick up my room keys, and badge for the door of my building, from Vaurouzé welcome lodge (loge d'accueil).
  → I mustn’t forget:
    - to activate my Internet log-in/password for the CROUS network
    - to ask the CROUS for a housing certificate (attestation de logement) for the bank, my visa etc.
  → The following should be given to the CROUS as soon as possible
    - room inventory (fiche d'état des lieux) within 2 days of arrival
    - Le Mans Université registration certificate (certificat de scolarité)
    - French bank account information (RIB - Relevé d'Identité Bancaire) – necessary for your housing deposit to be returned, where applicable

Any questions? ri-bai@univ-lemans.fr or heb.vaurouze@crous-nantes.fr

- University registration at the registration office (scolarité)
  → I need to pay the CVEC tax online by bank card ($91) or in cash at a Post Office ($91 + £5) before registering – except exchange programme students
  → I have to give the following to the registration office:
    - my registration form (available from the BAI), or my Le Mans Université registration confirmation
    - my CVEC certificate (where applicable)
    - a copy of my passport + visa, or my EU identity card
    - registration payment (where applicable), or proof of registration in my home university and my Erasmus paperwork
  → I mustn’t forget:
    - to collect my registration certificate (certificat de scolarité)
    - to make an appointment with my pedagogical coordinator and to complete my pedagogical registration

- Validation of IT access: Etn@ building
  → Student card:
    - I can collect my student card (carte d'étudiant/badge) upon presentation of my registration certificate
  → Internet log-in/password:
    - I can use my registration certificate to activate my internet log-in details and password for the campus network
    - I can then access the ENT (online university account)

Life in Le Mans

- Validating my residency permit
  → I need to validate my visa online
  → I must pay a tax of €60 (online tax stamp/timbre fiscal électronique)
  → I will receive a validation certificate, which I must keep for my whole stay in France

- Health insurance (free and obligatory) – sécurité sociale
  → I need to sign up to the local healthcare organism (caisse primaire d'assurance maladie – CPAM) online: etudiant-etranger.ameli.fr
  → Students from the European Union: I need to make sure my European Health Insurance Card (EHIC) from my home country is valid for my entire stay in France

- Complementary health insurance (recommended)
  → I need to find out about the different complementary health insurance possibilities that exist (SMEBA, LMDE etc), then take out a contract which suits me

- Accommodation insurance (obligatory)
  → I must sign up to accommodation insurance which includes civil liability insurance (obligatory for CROUS accommodation and private accommodation)

- Opening a bank account
  → I can make an appointment in the bank of my choice
  → I need to take the following to the appointment:
    - a copy of my housing certificate or contract
    - a copy of my passport + visa, or my EU identity card
    - a copy of my registration certificate or student card
  → I can start paying money into my account
  → I will be given my bank details (RIB - Relevé d’Identité Bancaire)
  → At the end of my stay, I must not close my bank account until my housing deposit has been returned to me!

- CAF – financial help for accommodation
  → I can apply for financial help for accommodation online (CAF website)
  → I can then send any necessary paperwork by post, or take it directly to the CAF (178 avenue Bollée – 72000 Le Mans)

Life at Le Mans Université

- If I want to take French classes: Maison des Langues
  → I can find more information and register at the Maison des Langues (Clé building):
    - Campus rentrée FLE (free and intensive French classes – last week of August)
    - Campus Soir des Langues (free and optional evening language classes)

- If I want to take part in sport/artistic/cultural activities (more information online on CAMPUS & MOI):
  → For sports, I can sign up at the SUAPS
  → For other activities, I can find out about them online and join those that interest me

Updated on 29/05/2019 – service des Relations Internationales de Le Mans Université